

ID NO.

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**OFFICE OF RESEARCH, INNOVATION AND DEVELOPMENT (ORID)
TECHNOLOGY TRANSFER AND INTELLECTUAL PROPERTY SERVICES (TTIPS)
COPYRIGHT DISCLOSURE FORM**

The purpose of this form is to notify ORID of any copyrightable work developed. Should you require assistance in completing this form kindly contact us at orid-ipatt@ug.edu.gh or on **0302 213 850, Ex. 2717**.

1. ABOUT THE WORK

a) Title of work:

b) Description of work (Not more than half page):

- i. Please give a brief description of what the work consists of. If the work includes a software, then kindly complete Appendix 1 also.

ii. Is the work part of a series or larger collection of works? Yes No

iii. Is the work a derivative of another work? Yes No

If yes, kindly name the work from which it is derived: _____

iv. Date of Creation: _____

v. Identify any improvements that must be made before the work can be made available to others.

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vi. Are there any limitations that must be overcome before the work can be provided to others?

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2) Funding / Sponsorship

2a) Was the work developed with the use of any research grant/contract funds?

Yes If yes please provide details below No

Name of Funder	Grant No.	Title of Project or Grant

2b) Was the work developed with information, data or materials received from third parties?

Yes No

If yes, please provide the details in the table below.

Name of Third party	Type of Material	Contact Number	Email Address

3) Publication (This includes a public performance of the work/performance of the work to a public audience, publication of the work in peer reviewed and non-peer reviewed outlets).

a) Has the work been published or distributed within or outside the University of Ghana (UG)?

Yes No *If yes, please kindly indicate to whom and the circumstances in the table below.*

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b) Do you plan to publish your work?

Yes No

If yes, please indicate the intended date of publication.

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4) Commercialisation prospects

a) Describe the commercial potential including markets and interested industry.

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b) Identify any industry that may be interested in the development and distribution of the work.

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c) Identify the possible uses/users of the work.

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4) Authors Endorsement:

I/We the authors confirm that all the information provided in this disclosure is complete and correct.

a) Please provide details of the principal author (s) i.e., both UG and non UG staff

Name	Dept./Unit	Contact No. & Email Address	Signature and Date

b) Please provide details of all other UG authors who contributed to the creation of the work.

Kindly add more rows if need be.

Name	Dept./Institution	Contact No. & Email Address	Signature and Date

c) Please provide details of all other non UG authors who contributed to the creation of the work.

Kindly add more rows if need be.

Name	Dept./Unit	Contact No. & Email Address	Signature and Date

APPENDIX 1

Kindly complete this section also if the work is and / or includes a software.

a) Level of Development

i. What is the current level of development of the software?

ii. What are the plans for any additional development or testing?

iii. Kindly include in this submission:

- A copy of the software on CD-ROM (including source code)
- Any material that describes the functionality of the software.
- A copy of the accompanying material (e.g. user guide)

b). About the work:

i. Nature of work:

- | | |
|---|---|
| <input type="checkbox"/> Software code | <input type="checkbox"/> Mobile App |
| <input type="checkbox"/> Software algorithm | <input type="checkbox"/> Other (please specify) _____ |

ii). Describe how your work functions, including details of any copyright involved.

Please attach drawings, sketches, photograph etc. to illustrate the work and /or its components

iii) Please list the operating system and hardware required for use of the software.

iv) Programming language used

v) **Is other software required for use with this software?** Yes No
If yes kindly indicate the software required

vi) **In what way(s) is this work superior to existing ways of solving the same problem?**

vii) **Identify any competitive advantage of this work over others.**

viii) **Are there barriers to commercialisation?** Yes No

If yes kindly indicate below

Kindly submit the completed form and (and supporting materials or documents where applicable) to the Office of Research, Innovation and Development (ORID), Ground floor, LECIAD Building.

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