

**INSTITUTE OF APPLIED SCIENCE AND TECHNOLOGY (IAST),**  
**UNIVERSITY OF GHANA – VACANCIES FOR NATIONAL SERVICE**  
**PERSONNEL FOR THE 2022/2023 ACADEMIC YEAR**

The Institute of Applied Science and Technology (IAST), College of Basic and Applied Sciences, requires the services of National Service Personnel for the 2022/2023 academic year. The selected candidates will provide support to the Institute in the following areas:

1. Administrative support
2. ICT support (Preferred academic background: **Computer Science**)
3. Greenhouse support (Preferred academic background: **Agricultural Science**)
- 4.

**CRITERIA FOR SELECTION**

- Expecting to graduate with at least Second Class Honours
- Competent in MS Office suite (Knowledge of website design and graphic design is an advantage)
- Good writing and editing skills
- Ability to work in a challenging environment
- Good communications skills
- Team player with creativity, initiative, ambition, and drive
- Applicants (especially females) with a background in Computer Science, Nutrition and Food Science, Agricultural Science, and Business Administration are encouraged to apply.
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Interested final year students should submit the following via email to [iast@ug.edu.gh](mailto:iast@ug.edu.gh) or submit a hardcopy of the documents to:

**The Administrator**

## **Institute of Applied Science and Technology**

### **Room D1 Old Chemistry Building**

- Application letter indicating your Area of interest
- One-page curriculum vitae
- Copy of transcript
- Copy of student ID card
- NSS Pin and Number
- Two (2) references (one should be from a University of Ghana faculty or staff member)

**DEADLINE FOR SUBMISSION:** All applications must reach IAST by **Friday, May 20, 2022**, at 5:00 pm.

**Please note that the application deadline will be strictly observed. Only short-listed applicants will be contacted.**