**UNIVERSITY OF GHANA**



OFFICE OF RESEARCH, INNOVATION AND DEVELOPMENT

UG INSTITUTIONAL NOMINATION FORM FOR COMMONWEALTH SCHOLARSHIPS (UGINFfCS)

Completed forms and a paper copy of the scholarship application made in the EAS should be submitted to the Office of the Pro-Vice Chancellor (Research, Innovation and Development) located on the ground floor of the LECIAD Building latest by close of day on **FRIDAY FEBRUARY 23, 2018**

**PLEASE REFER TO THE BACK OF THE FORM FOR THE APPLICATION PROCEDURE**

**Please visit the ORID website at** [**http://www.orid.ug.edu.gh/**](http://www.orid.ug.edu.gh/) **for an electronic copy of this form and nomination instructions**

Only nominees shortlisted by the University shall be notified by ORID. Please take note that a nomination by the University of Ghana does not guarantee automatic placement OR selection by the Commonwealth Scholarship Secretariat in the UK

1. **TYPE OF SCHOLARSHIP APPLICATION (PLEASE TICK ONE OPTION)**

|  |  |
| --- | --- |
| **COMMONWEALTH SCHOLARSHIPS:** FULL TIME DOCTORAL SCHOLARSHIP |  |

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| **EAS APPLICATION NUMBER:** |

1. **NOMINEE INFORMATION:**

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| --- | --- | --- | --- | --- | --- | --- |
| **Title** *(Prof/ Dr/ Mrs etc)***:** | **Surname:** | | | | | |
| **First Name(s):** | | | | | | |
| **Date of Birth:** | | | | | **Years of Service with UG:** | |
| **Department:** | | | | | | |
| **Rank *(i.e. Ass. Lecturer, Lecturer etc*) -** *attach current employment contract with UG:* | | | | | **Date of appointment to present rank:** | |
| **Have you received a commonwealth scholarship within the last five years? *If yes, please indicate type of award and dates*** | | | | | | |
| PhD scholarships are offered under the following development themes and all applications must therefore be made under any one of the following themes:   * Science and technology for development * Strengthening health systems and capacity * Promoting global prosperity * Strengthening global peace, security and governance * Strengthening resilience and response to crises * Access, inclusion and opportunity   **The thematic area my application seeks to address is:** | | | | | | |
| **DOCTORAL SCHOLARSHIP ( 3-YEAR/ 4-YEAR)** | | | | | | |
| **Month and Year of 1st registration on PhD Programme:** | | **Institution of registration:** | | | | |
| **PhD research area/ title:** | | | | | | |
| **Expected year of completion:** | | | **Registration status (please indicate either FULL TIME or PART TIME):** | | | |
| **THIS SECTION SHOULD BE COMPLETED BY ALL NOMINEES IRRESPECTIVE OF APPLICATION TYPE** | | | | | | |
| **Office phone no:** | | | | **Mobile Phone no(s):** | | |
| **Primary Email:** | | | | | | **Alternative email address:** |
|  | | | | | | |
| **Please indicate briefly how your application relates to the UG’s development priorities as well as the thematic area selected** | | | | | | |
| **How does your plan of work fit into the overall development of the university?** | | | | | | |

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| --- | --- |
| NOMINEE’S SIGNATURE: | DATE: |

1. **HEAD OF DEPARTMENT’S COMMENTS**

Please give brief comments on the expected impact to your department should the applicant be awarded a Commonwealth Scholarship/ Fellowship

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| --- | --- |
| **Name of Head of Department:** | |
| **Signature and Stamp:** | **Date:** |

1. **ENDORSEMENT BY DEAN / DIRECTOR**

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| --- | --- | --- |
| Is the applicant likely to be given a faculty position in your School upon successful completion of their PhD Programme? Please circle relevant response | **YES** | **NO** |
| Please confirm what faculty position the applicant is likely to be appointed to *(i.e., assistant lecturer/ research fellow etc.)* |  | |

|  |  |
| --- | --- |
| Any other comments by Dean/ Director | |
| **Name of Dean:** | |
| **Signature and Stamp:** | **Date:** |

APPLICATION PROCEDURE

**ALL NOMINEES ARE TO TAKE NOTE THAT A NOMINATION BY THE UNIVERSITY OF GHANA DOES NOT AUTOMATICALLY GUARANTEE SELECTION OR PLACEMENT IN THE UNITED KINGDOM. THE FINAL SELECTION WILL BE MADE BY THE COMMONWEALTH SCHOLARSHIP COMMISSION IN THE UK.**

**STEP 1:**

Online application made using the CSC’s Electronic Application System (EAS) at the following address <https://csc.do-it-online.org.uk/csc/ElectronicApplicationSystem.htm> using the “Applicant’s Portal” by **Thursday 22nd February, 2018.** A copy of the “How to Apply” guide is attached for detailed information on the EAS application process.

As this process is being managed by ORID, we would like to draw your attention to SECTION THREE of the EAS application which requests for information on the nominating body. Applicants should enter the following email address [orid-researchadmin@ug.edu.gh](mailto:orid-researchadmin@ug.edu.gh) to ensure that ORID receives the automatic email from the EAS to provide the necessary information. **(A guarantee cannot be made that an endorsement on an application will be made if the correct email address, indicated above, is not entered in the EAS).**

**STEP 2:**

Applicant submits a a duly endorsed “UG-Institutional Nomination Form for Commonwealth Scholarships (UG-INFfCS)” latest by **5:00pm on Friday 23rd February, 2018** to ORID**.** Applicants are strongly encouraged to study the scholarship prospectus to ensure that all the relevant application requirements are fulfilled. The prospectus may also be downloaded from the websites of the Commonwealth Scholarship Commission.

**STEP 3:**

Shortlisted applicants will/may attend an interview organized by ORID as part of the Institutional Nomination Process. Applicant should attach a photocopy of their current employment contract with the University of Ghana to their Institutional Nomination Form.

**INSTITUTIONAL DEADLINES**

* DEADLINE FOR COMPLETION OF APPLICATION IN THE EAS

**THURSDAY FEBRUARY 22, 2018**

* DEADLINE FOR SUBMISSION OF COMPLETED INSTITUTIONAL NOMINATION FORM:

**FRIDAY FEBRUARY 23, 2018**

**2018-2019 COMMONWEALTH SCHOLARSHIPS: LIST OF CSCUK PARTNER UNIVERSITIES**

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|  |  |
| Aberystwth University | Sheffield Hallam University |
| Aston University | Swansea University |
| Bangor University | Teesside University |
| Birkbeck, University of London | University College London |
| Birmingham City University | University of Aberdeen |
| Brunel University | University of Bath |
| Cardiff University | University of Birmingham |
| City University London | University of Bradford |
| [Courtauld Institute of Art](http://www.courtauld.ac.uk/) | University of Brighton |
| [Coventry University](http://www.coventry.ac.uk/) | University of Bristol |
| Durham University | [University of Central Lancashire](http://www.uclan.ac.uk/) |
| Glasgow Caledonian University | [University of Chester](http://www.chester.ac.uk/) |
| Goldsmiths, University of London | University of Dundee |
| Harper Adams University College | University of East Anglia |
| Heriot-Watt University | University of Cambridge |
| Imperial College London | University of Edinburgh |
| Keele University | University of Essex |
| Kings College London | University of Exeter |
| Kingston University | University of Glasgow |
| Lancaster University - limited number of scholars | University of Greenwich |
| [Leeds Beckett University](http://www.leedsbeckett.ac.uk/) | University of Huddersfield |
| Liverpool John Moores University | University of Kent |
| Liverpool School of Tropical Medicine | University of Leeds |
| London School of Economics and Political Science | University of Leicester |
| London School of Hygiene and Tropical Medicine | University of Lincoln |
| Loughborough University | University of Liverpool |
| Manchester Metropolitan University | University of Manchester |
| Newcastle University | University of Northampton |
| Northumbria University - for PhD study only | University of Nottingham |
| Nottingham Trent University | University of Oxford |
| [Open University](http://www.open.ac.uk/) | University of Portsmouth |
| [Plymouth University](http://www5.plymouth.ac.uk/) | University of Reading |
| Queen Mary, University of London | University of Roehampton |
| Queen's University, Belfast | University of St. Andrews |
| Robert Gordon University | University of Salford |
| Royal Holloway, University of London | University of Sheffield |
| Royal Veterinary College | University of Southampton |
| School of Oriental and African Studies, University of London | University of Stirling |
| University of Strathclyde | University of Ulster |
| University of Surrey | University of Warwick |
| University of Sussex - limited number of scholars | University of Westminster |
| University of West of England – limited number of scholars | University of Worcester |
| University of York | University of Wolverhampton |
| Cranfield University | University of Cambridge |