

## **VACANCIES FOR NATIONAL SERVICE PERSONNEL FOR THE 2022/2023 ACADEMIC YEAR**

The **College Finance Office**, College of Basic and Applied Sciences, requires the services of National Service Personnel for the 2022/2023 academic year.

**Final year University of Ghana students interested in applying for the position(s) should satisfy the following requirements:**

- Expecting to graduate with at least Second Class Honours
- Able to work with Microsoft Word and Excel
- Ability to work in a challenging environment
- Good communications skills
- Team player with creativity, initiative, ambition and drive

**Applicants should submit the following:**

1. An application letters
2. Curriculum Vitae
3. Copy of their transcript
4. A clear scanned copy of student ID card (front and back).
5. NSS Pin and Number

**DEADLINE FOR SUBMISSION:** Friday, 20<sup>th</sup> May, 2022, at 5:00 pm.

Applicants should send the following via e-mail to **mebaiden@ug.edu.gh** or submit a hardcopy of the documents to the **College Finance Office**, College of Basic and Applied Sciences

Please note that the application deadline will be strictly observed. Only short-listed applicants will be contacted.

**NOTE:** Applicants who cannot stay for the full year of the service (October to August, 2023) period should not apply.