

**UNIVERSITY OF GHANA SCHOOL OF LAW**  
**VACANCIES FOR NATIONAL SERVICE PERSONNEL FOR THE 2022/2023**  
**ACADEMIC YEAR**

The University of Ghana School of Law, requires the services of National Service Personnel for the 2022/2023 academic year. Interested final year students should apply to the Administrator.

**CRITERIA FOR SELECTION**

- Expecting to graduate with at least Second Class Honours
- Able to work with Microsoft Word and Excel
- Good writing and editing skills
- Ability to work in a challenging environment
- Good communications skills
- Good appearance
- Prepared to work on requested overtime and weekends.
- Applicant should be IT inclined, preferably from BSc Computer Science, BSc Computer Engineering or BSc Information Technology.

**NOTE:** Applicants who cannot stay for the full year of the service (October to August 2023) period should not apply.

Applicants should send the following via e-mail to [lawschool@ug.edu.gh](mailto:lawschool@ug.edu.gh) or submit a hardcopy of the documents to the **Dean's Secretariat** at the School of Law.

- An application letter
- Current transcript of Academic Record
- Current Curriculum Vitae

**DEADLINE FOR SUBMISSION:** Friday, 27<sup>th</sup> May 2022 at 5:00 p.m.

Please note that the application deadline will be strictly observed. Only short-listed applicants will be contacted.