

## **NOTICE**

### **NATIONAL SERVICE PERSONS FOR THE OFFICE OF THE DEAN, SCHOOL OF SOCIAL SCIENCES.**

The Office of the Dean, School of Social Sciences invites applications from students who will complete their programme of study in the 2024/2025 academic year and wish to undertake their National Service at the Office of the Dean.

Final year students from the underlisted Departments are encouraged to apply:

1. Department of Economics
2. Department of Sociology
3. Department of Psychology
4. Department of Political Science
5. Department of Social Work
6. Department of Geography and Resource Development
7. BSc. Administration (Marketing or Public Administration Option)
8. Department of Information Studies
9. Department of English
10. Department of Computer Science

Required skills include:

- Strong communication skills
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint)
- Good writing skills
- Ability to work independently and as a team.
- Organizational skills.

Interested students should send their **application letters, academic record form, contact numbers and Curriculum Vitae** via e-mail to [sssdean@ug.edu.gh](mailto:sssdean@ug.edu.gh) or the office address below:

**The Office of the Dean  
School of Social Sciences  
University of Ghana, Legon**

Deadline for submission of applications: **Friday, August 15, 2025.**