



FINANCE DIRECTORATE
VACANCY FOR PROSPECTIVE NATIONAL SERVICE PERSONNEL
2026/2027 ACADEMIC YEAR

The Finance Directorate, University of Ghana is seeking to recruit National Service Personnel for the 2026/2027 academic year.

The successful candidates will assist with tasks within the various units in the Finance Directorate.

Candidates interested in applying should satisfy the following requirements:

1. A final-year student at the University of Ghana, or any recognized tertiary institution (with a background in Accounting, Finance or Business Administration).
2. Ability to work in a challenging environment.
3. Prepared to work under pressure.
4. Good communication (customer service).

Applicants should send the under-listed via email to finance@ug.edu.gh or submit a hardcopy of the documents to the Finance Director's Secretariat, Room A5 at the Registry.

1. Application letter to the address below.
2. Current transcript of the academic record.
3. Current curriculum vitae
4. NSS Pin and Number

Address: Director of Finance
 University of Ghana
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DEADLINE FOR SUBMISSION: Friday, 31th July 2026 at 5:00 pm.

You may contact the Finance Director's Secretariat on +233(0)302 213850 Etn: 1093,1095

Please note that the application deadline will be strictly observed. Only shortlisted applicants will be contacted.