

Application Guidelines for

Funding and Organisation of an Individual Fellowship

at the Maria Sibylla Merian Institute for Advanced Studies in Africa (MIASA)

The Institute supports innovative research projects through individual fellowships.

Fellowship Conditions

The programme comprises one scheme directed at early career researchers (completed PhD plus up to six years post-doctoral experience) and one scheme directed at senior researchers (completed PhD plus a minimum of six years post-doctoral research experience or a tenured professorship or equivalent permanent position).

In general, MIASA fellowships support fellowships of 3 to 5 months duration.

Selected applicants are offered a Senior or Junior Fellowship at MIASA with all the corresponding rights and obligations for the duration of the fellowship. Within the current selection round, fellowships are awarded for the period between 15 January and 31 July 2022.

MIASA will cover the fellow's salary on the principle of "no loss, no gain", or the salary of a teaching replacement up to a maximum of a standard wage for a full professor (senior fellowship) up to a monthly rate of max. 8.425 EUR or a lecturer (junior fellowship) up to a monthly rate of max. 6.000 EUR. The fellows' salary costs will be paid directly to his/her home institution. External fellows, i.e. fellows from outside the University of Ghana, will, in addition, receive a monthly allowance of max. 675 €, which will be paid directly to them. The exact rates paid depend on the living situation of each fellow and will be negotiated individually.

Non-affiliated fellows, i.e. fellows without current employment, will receive a monthly grant, which will be paid directly to them. Non-affiliated senior fellows receive a monthly grant of max. 2.000 €. Non-affiliated junior fellows will receive a monthly grant of max. 1.200 €. The exact rates paid depend on the living situation of each fellow and will be negotiated individually.

For external fellows MIASA will provide accommodation and reimburse travel costs.

For all fellows, a contribution to support research undertaken at MIASA (max. 250 €/ fellow month) can be granted upon application.

The Institute provides its fellows with modern office space and an up-to-date infrastructure. Fellows have full access to all library services at the University of Ghana.

MIASA Activities and Responsibilities

The expectations that accompany a MIASA fellowship include a clear commitment of the researchers to the proposed project, full-time presence at the Institute and active participation in the Institute's academic and cultural events. A full-time presence of fellows at MIASA for the fellowship period is expected. Periods of leave need to be negotiated with the MIASA directors prior to the signing of the fellowship agreements, and must not exceed a total of four weeks. Any periods of absence of exceeding 1/6 of the total fellowship period require the directors' approval. These expectations are clearly set out in the fellowship agreement signed by the fellow and MIASA.

These shall include but not be limited to:

1. A Weekly Seminar

The fellow must attend the institute's seminars.

2. Guest Lecture

Each fellow must give at least one guest lecture on a relevant postgraduate course in the curriculum of the University of Ghana.

3. MIASA Events

Fellows must participate in formal, social and cultural events organized by MIASA.

4. Reports

The fellow must submit a final report by the end of the fellowship.

5. Publications

The academic results of the fellowship remain the full property of the fellow. However, all publications, presentations, awards and other outputs resulting from the fellowship are required to be branded "Supported by the Merian Institute for Advanced Studies in Africa (MIASA), University of Ghana and the Federal Ministry of Education and Research, Germany" ("MIASA Branding").

The fellow must update MIASA about the her/his output and send to MIASA a digital and hard copy of the output within one month of their publication or presentation. Additionally, the fellow will include MIASA Branding in lectures, seminars, and conferences where he or she presents the results. When presenting at another institute during the fellowship, a fellow is required to mention her/his current status as a MIASA fellow.

Application

Candidates apply exclusively through the online application portal. Applications will be accepted in English and French. The completed application form together with the required documents has to be uploaded on the application webpage (<https://frias.wufoo.com/forms/k1uxrb5e1u8leo6/>) and submitted by March 31, 2021; 24.00

h CET. After submission of the documents applicants will receive an acknowledgement of receipt providing contact details and including a copy of their submission.

The four required documents (see 1-4 below) must be written in English or French and formatted as follows:

Formatting: font Arial, 11 pt, line spacing 1.5, all margins 2.5 cm.

Page limits may not be exceeded.

All required documents should be in pdf format. Materials 1 – 4 are to be included in one pdf-file.

1. Cover page (max. 1 page).

- a. Title, name (last, first), e-mail address, link to webpage (optional)
- b. Date of doctorate (PhD defense)
- c. Current institution (Name of institution/city/country)
- d. Research field
- e. Title of fellowship proposal
- f. The two most important reasons why choosing MIASA.

2. Fellowship proposal (max. 6 pages).

The compulsory structure of the fellowship proposal is as follows:

- a. Research field, title and short abstract of the work done during the fellowship.
- b. Aims, theoretical framework and methodology applied during the fellowship.
- c. Work plan and feasibility (time schedule and projected costs).
- d. Innovative potential, originality and relevance of the project to be worked on during the fellowship.
- e. Added value of conducting research at MIASA (both for the applicant and the local research community at the University of Ghana).
- f. Bibliographical references.

3. CV in tabular form (max. 2 pages).

4. Publication list (in the senior scheme: especially of the last ten years) highlighting the most important publications and the most important project-specific publications (max. 2 pages).

We do not accept applications submitted by email or surface mail.

Selection

The selection of fellows is competitive and strictly merit-based.

The all-important selection criteria are the academic excellence of the applicant and the research proposal. Additionally, what will be taken into account are the required experience and capability to conduct the research project as well as the fit of the proposed topic with MIASA's umbrella topic and overall aims.

The selection process involves three steps:

1. Eligibility check: In order to be eligible for application, candidates must fulfil all of the eligibility criteria listed in the eligibility section below.
2. Review and final selection by the MIASA Academic Advisory Board.

Decisions about the fellowships will be announced by mid-June 2021

Eligibility

In order to be eligible, candidates must fulfil the following eligibility criteria:

- Eligible for application are junior and senior researchers from all countries after completion of their PhD (at the time of the application deadline) in a relevant discipline of the Humanities or the Social Sciences.
 - Junior scheme: completed PhD plus up to six years post-doctoral experience at the time of the application deadline (Time off for family or medical reasons or non-academic professional activities is not counted towards these six years)
 - Senior scheme: completed PhD plus a minimum of six years post-doctoral research experience or a tenured professorship or equivalent permanent position at the time of the application deadline.
- Applicants must submit the complete application dossier by the specified deadline. Incomplete or late applications will not be considered. Formatting rules have to be observed. Page limits may not be exceeded.
- The proposal must meet the standards of academic English/ academic French in international research.

Contact

For further details, please contact us at MIASA under miasa@ug.edu.gh