

INTERNAL AUDIT ANNUAL PLAN 2025

No	Assignment	Teams	Quarter
1.	Financial and Operational Audit at the Centers and School	All Colleges	First Quarter
2.	Audit of Fixed Asset Management at all College	All Colleges	First Quarter
3.	Financial and Operational audit at the Sports & Wellness Directorate.	Pre-Audit Team	First Quarter
4.	Audit of Academic Affairs - Examination, Teaching and Learning and Services	Performance Audit Team	First Quarter
5.	Request Audits	Special Team	Upon Request
	Second Quarter		
6.	Payroll Audit (Vehicle Maintenance Allowance) for Centres and all Colleges	Pre-Audit Teams	Second Quarter
7.	Review of statutory deduction at all Colleges & Central.	All Colleges & Pre-Audit Team	Second Quarter
8.	Audit of Research/Project Management at all Colleges.	CHS/COE/Noguchi	Second Quarter
9.	Request Audits	Special Team	Upon Requests
	Third Quarter		
10.	Procurement and Store Management at all College/School/ Centers	All Colleges	Third Quarter
11.	Financial and Operational audit at WAGMC, WACBIP and WACCI	Special Team	Upon Request
12.	Financial and operational audit of the City Campuses and the Learning Centers	All Colleges	Third Quarter
13.	Request Audits	Special Team	Upon Requests
	Fourth Quarter		
14.	Operational and Financial Audit at the University Hospital.	Pre-Audit Team	Fourth Quarter
15.	Financial and Operational Audit at Accra City Campus	City Campus Lead	
16.	Request Audit	Special Team	Upon Request
17.	End of Year Stock taking Audit.	All Units	