



DECLARATION BY APPLICANT

I, Mr./Ms./Mrs./Dr./Prof/.....
agree to be sponsored by the University of Ghana for (state period/duration)
..... under the terms stated in the letter of grant for (purpose / type of leave)
..... at..... for a period of
.....years.

I also agree to avail myself to serve the University of Ghana for a period of (state period of bond).....immediately after the completion of this leave.

In case of default, I agree to refund all payments to me in anticipation of my return to the service of the University and expenditure incurred on me during such leave including cost of passages, where applicable, University contributions towards my pension and any other incidental costs and expenses using (state source of funds)

I acknowledge that in the event of a breach of the bond the University reserves the right to publish my name and the nature of the breach in the media and take any lawful action against me to redeem the bond and recover all costs and expenses related thereto.

Signature..... Date

Address.....

PROVISION OF GUARANTOR (In the absence of adequate personal funds)

A Guarantor shall repay the entire sponsorship fees of the applicant in the event of default. The repayment shall be made in full or deducted from the salaries or other entitlements of the guarantor at appropriate rates till full payment is made.

An applicant who cannot provide a guarantor shall provide performance guarantee from a bank or insurance company as security to the University against default.

DECLARATION BY GUARANTOR

GUARANTOR 1

Full Name:.....

Date of Birth:..... Mobile No(s):

Postal Address:.....

Department/Unit/Office:.....

Employer’s Address:.....

ECOWAS/Ghana Card No.:.....

SSNIT/GUSSS Number:

I, the undersigned, do hereby agree to stand as a guarantor for:.....
(name of staff). I acknowledge that if the applicant defaults under the terms of the sponsorship, I shall reimburse the University of Ghana the entire cost of sponsorship (where applicable) including salaries and allowances received during the period of the leave of the Applicant revised for inflation and currency fluctuation plus a compound interest at the prevailing interest rate. I confirm that I fully understand that the condition of the bond as stated is that if the Applicant serves the required bond period after being sponsored by the University of Ghana, then my obligation under this bond shall be void, otherwise, it shall remain in full force and effect.

Signature:..... Date:.....