



**THE APPROVED FEE COLLECTION BANK ACCOUNTS FOR SPECIAL PROGRAMMES:  
(COLLEGE OF HUMANITIES)**

1. **Bank Name:** GCB BANK  
**Account Name:** UG College of Humanities Special Programme Account

**STUDENTS MUST TAKE NOTE OF THE FOLLOWING WHEN MAKING PAYMENTS:**

- i. Only pay fees at University of Ghana **APPROVED BANK ACCOUNT** (listed above).
- ii. All deposits at the bank should be made with a **FEE DEPOSIT SLIP**.
- iii. **CASH** payments are allowed **ONLY** at the bank
- iv. Always ensure the **STUDENT INDEX NUMBER** and **NAMES** are correctly quoted.
- v. Always ensure the **AMOUNT** quoted on the receipt from the bank is the correct amount paid.
- vi. Ensure the account name is as stated above.
- vii **ONLY CORPORATE CHEQUES** payments can be made at the **College of Humanities** Cash Office.
- viii **PERSONAL CHEQUES** are not allowed.

**2. USSD PAYMENT OF FEES:**

- i. Dial short code \*422\*551#
- ii. Select option 1 (Pay fees)
- iii. Select option 1 (Regular)
- iv. Select option 1 (Academic fees)
- v. Enter Student ID Number
- vi. Enter 1 to proceed.
- vii. Enter amount.
- viii. Select option 1 or option 2
- ix. Select option 1 to confirm.
- x. Wait for authorization notification and enter your Momo PIN

**ACADEMIC REGISTRATION**

- At least 50% before registration for the First Semester
- 100% before registration for the Second Semester