

# NATIONAL SERVICE POSITIONS

The **Institute of African Studies**, University of Ghana, requires the services of National Service Personnel for the 2021/2022 academic year. Interested final year students should apply to the Administrator, Institute of African Studies.

## CRITERIA FOR SELECTION

- Expecting to graduate with at least Second Class Honors
- Able to work with Microsoft Word and Excel
- Good Writing and Editing Skills
- Ability to work in a Challenging Environment
- Good Communication Skills
- Good Appearance
- Prepared to work on requested overtime and weekends

Also, there is vacancy for final year students who have a degree in Electrical Engineering and are interested in taking the offer as National Service Personnel.

**NOTE:** Applicants who cannot stay for the full year of the service (September 1 to August 31, 2022) period should not apply.

Applicants should send the following via e-mail to [iasadministrator@ug.edu.gh](mailto:iasadministrator@ug.edu.gh)/ [iasgen@ug.edu.gh](mailto:iasgen@ug.edu.gh) or submit a hardcopy of the documents to the **General Office** of the Institute of African Studies:

- An Application Letter
- Current Transcript of Academic Record
- Current Curriculum Vitae
- A Clear Scanned Copy of Passport-Size Photograph
- A Clear Scanned Copy of Student ID card (Front and Back)
- NSS Pin Code & NSS Number

**DEADLINE FOR SUBMISSION:** Saturday, July 31, 2021, at 5:00 pm.

Please note that the application deadline will be strictly observed. Only short-listed applicants will be contacted.