



INSTITUTE OF STATISTICAL, SOCIAL AND ECONOMIC RESEARCH (ISSER)

COLLEGE OF HUMANITIES, UNIVERSITY OF GHANA



ANNOUNCEMENT OF SHORT COURSES 2020

The Institute of Statistical, Social and Economic Research (ISSER) of the University of Ghana, Legon is organising two (2) Short Courses for Policy Makers, Analysts, Programme Implementers, Consultants, Monitoring and Evaluation Practitioners in Government, Ministries, District Assemblies, Private Sector, NGOs, Researchers, Students, etc.

The courses aim to equip participants with useable operational skills, methods and techniques that are very relevant to solving developmental problems particularly in these post-COVID-19 times. **Participants' FULL participation is required during the period.**

If you are in doubt about the suitability of any of the courses for your needs, please contact the Course Coordinator through the ISSER Office.

Application Fees:

Ghanaian	- GH¢50.00
Foreign	- US\$50.00

The full course fee (includes course materials, lunch and snack) **must be paid a week before the start of the course.**

Please visit www.issr.edu.gh to register.

Bank details:

Account Name: Inst. of Stats. Soc. & Econ. Res. (ISSER)
Bank: Ghana Commercial Bank
Account Number: 1031130003734
Branch: Legon

For invoices and any other enquiries, kindly contact

The Short Courses Desk
Institute of Statistical, Social & Economic Research (ISSER),
P.O. Box LG 74, University of Ghana, Legon.
Tel: 057 769 9900 / 057 769 9902
Email: shortcourses@issr.edu.gh
Website: www.issr.edu.gh

Accommodation (Optional)

We will provide information (on request) about accommodation at halls of residence at the University of Ghana and in hotels near the campus.

N.B.: ALL COVID-19 SAFETY PROTOCOLS WILL BE STRICTLY OBSERVED DURING THE TRAINING

A. EXECUTIVE LEADERSHIP PROGRAMME IN MONITORING AND EVALUATION FOR PUBLIC AND PRIVATE SECTORS

Course Description

The course is an intensive training that seeks to bridge the gap between theory and practice in Monitoring and Evaluation (M & E) in the public and private sectors. It covers the fundamental concepts and tools for monitoring and evaluating public and private sector development programmes and provides practical understanding into elements needed to design, build and implement effective monitoring and evaluation plans for strategic and effective management decision making in public and private organisations in Africa.

Course Content

Performance Monitoring Concepts, Principles and Practice

- Concepts and Frameworks in M & E
- Programme Monitoring Components & Indicators
- Trends and Approaches in M & E

Monitoring and Evaluation Practice in the Public and Private Sectors

- Institutionalisation of M & E in Public and Private Sectors
- Building Programme Monitoring Systems for Public and Private Sectors
- Introduction to Standard Computer Software for M&E – Visualisation and Strategic Dashboards

Design and Communication of Institutional Evaluation for Strategic Decision Making

- Impact Evaluation in Practice
- Approaches to Design, Management and Implementation of Evaluation
- Communication of M & E Findings for Management Decision Making and Accountability

Case Studies

Participants

The course is ideal for Directors and Managers in the public and private sectors, M & E practitioners, Policy Makers in Africa and other Global South countries,

Evaluation Consultants/practitioners, Evaluation Steering Committee members and those commissioning evaluations.

- Foreign - US\$ 675.00

DEADLINE for application: Wed, November 18, 2020

Duration Mon, November 9, 2020 – Fri, November 20, 2020 (2 weeks)

Course Fee for participants are as follows:

- Ghanaian - GH¢ 2,500.00
- Foreign - US\$ 800.00

DEADLINE for application: Wed, November 4, 2020

B. DATA MANAGEMENT AND ANALYSIS

Course Description

This is an intensive course on basic principles and methods of data processing (data entry, cleaning and verification) and statistical data analysis applicable in various fields of study. The emphasis will be on the choice of method for a particular data set and interpretation of results. **There will be hands-on training.**

Course Content

Data Management

- Building Data Management Strategy
- Using SPSS and STATA in Data Management and Analysis

Analysis

- Basic Statistical Tools for Data Analysis
- Estimation and Hypothesis Testing
- Analysis of Relationships
- Introduction to Advanced Statistical Techniques

Practical Exercises in Data Management and Analysis.

Participants

The course will be useful to individuals interested in learning both the theoretical basis and the practical techniques for analysing data for research projects.

Participants are required to have prior knowledge of basic statistics and also come along with their laptops of the following minimum requirement:

- 64 bit Operating System
- Windows 7 or 8 or 10
- Ram 2 or 4 GB

Duration Mon, November 23 – Fri, December 4, 2020 (2 weeks)

Course Fee for participants are as follows:

- Ghanaian - GH¢2,100.00