



GUIDELINES FOR TECHNOLOGY TRANSFER GRANTS (TTG) SUPPORTED BY THE TECHNOLOGY DEVELOPMENT AND TRANSFER CENTRE

INTRODUCTION

The Technology Development and Transfer Centre (TDTC) of the Office of Research, Innovation and Development (ORID) is pleased to announce this **Call for Proposals for Technology Transfer Grants (TTG)**.

The TTG supports demand-driven projects that involve the identification of a business/scientific problem, need or opportunity and a demonstration of how the technology¹-based solution addresses the business/scientific problem, need or opportunity either for a specific firm/association or industry. The TTG aims at promoting research collaborations between the University of Ghana and the private sector, and encourages the development / improvement/ enhancement and transfer of innovative technologies to the private sector.

THE GRANT

Twenty (20) grants will be awarded with each having an award value of up to **GHC25,000**. **Projects are expected to be completed within a six (6) month period.**

ELIGIBILITY

1. All lead applicants must be full-time faculty members of the University of Ghana who should normally have completed at least one year's service with the University; lead applicants must be at post for the duration of the project.
2. The technology should have already been developed and only needs to be improved / enhanced to meet the specific needs of the targeted private sector firm/association.
3. The application must be in collaboration with at least one private sector entity with demonstrated interest in the developed technology.
4. Proposals that demonstrate the transfer of technologies to appreciable/substantial number of women within the private sector will be an added advantage.

APPLICATION CONDITIONS

1. All interested and eligible researchers and faculty members must submit an application for the grant by completing the attached application form, budget work book and work plan.
2. Applicants are required to indicate in their application other grants related to their proposed research topic they currently hold.
3. Faculty members on post-retirement contract cannot be lead applicants but are encouraged to serve as mentors on research teams led by a "younger" faculty member.
4. Applicants must forward the completed application form, budget workbook and work plan, curriculum vitae of project staff and other supporting documents via email to tdtc_proposalsubmission@ug.edu.gh

¹ For the purpose of this grant, a technology refers to the making, modification, usage and knowledge of tools, techniques, machines, systems, in order to solve a problem, improve upon existing solutions to a problem or perform a specific function. Technology includes processes or products and the know how behind technological innovation.

CRITERIA FOR REVIEW OF APPLICATIONS

All qualifying proposals will be independently reviewed by reviewers with the relevant expertise and experience in the proposal's subject area. The review will be based on the following criteria:

- i. **DEMAND-DRIVEN NATURE OF TECHNOLOGY (COLLABORATION WITH THE PRIVATE SECTOR)**
- ii. **TRANSFERABILITY OF THE TECHNOLOGY**
- iii. **MARKET POTENTIAL OF TECHNOLOGY**
- iv. **JUSTIFICATION FOR RESOURCES**
- v. **RESEARCH TEAM**

GENERAL CONDITIONS FOR ACCESSING TECHNOLOGY TRANSFER GRANTS

1. In view of the limited funds available, the TTG can only support one proposal (*that meets all the requirements for funding*) per person or multi-disciplinary team per year.
2. Proposals submitted without the endorsement of the Head of Department, Dean/ Director of School/ Institute and Provost of College shall not be considered.
3. The decision of the Review Panel on proposals submitted for TTG shall be considered as final.
4. All items purchased with funds from the grant shall remain the property of the University Department/ Institute/ Centre to which the lead applicant is affiliated and not of the person to whom the grant is made. However, the lead applicant will have first use of any such items.
5. Successful applicants would be required to assist the TDTC in identifying potential private sector firms/associations to whom the technology would be transferred; as well as work closely with the TDTC to facilitate the transfer of the technology to the private sector.
6. The assistance of the University of Ghana must be acknowledged in all publications resulting from any technology improvement and transfer that it finances by stating clearly on the document as follows: ***"This publication is made possible with funds from the University of Ghana Technology Development and Transfer Centre Project, sponsored by the World Bank"***. Copies of all publications should be submitted to the Technology Development and Transfer Centre, Office of Research, Innovation and Development and also uploaded to the Publications database hosted by the Balme Library.

DEADLINE

This call is open until **5:00 PM ON MONDAY, 1ST JUNE, 2015**. Please take note that incomplete applications sent before the deadline will be rejected and will not be available to the applicant after the date and time indicated above.

Any questions on this call may be addressed by email to orid-tdtc@ug.edu.gh