**UNIVERSITY OF GHANA**



BUILDING A NEW GENERATION OF ACADEMICS IN AFRICA (BANGA-Africa)

APPLICATION FORM FOR POSTDOCTORAL FELLOWSHIPS/SEED RESEARCH GRANTS

All completed applications must be submitted by email to banga-africa@ug.edu.gh and in hard copy to the BaNGA-Africa secretariat at the Centre for African Wetlands latest by **5:00PM** **Tuesday 28th February, 2017**.

Applications received after the deadline will **NOT** be considered.

1. **TYPE OF APPLICATION**

**Indicate by ticking the postdoctoral activity/activities under the BaNGA-Africa Programme for which you wish to be considered.**

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| --- | --- |
| 1. Short-term fellowships to consolidate doctoral training experiences
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| 1. Post-doctoral attachment to improve and acquire new research skills
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| 1. Collaborative initiatives to establish research networks joint research grant proposal development
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| 1. Time away to write-up research findings for publication
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| 1. Seed research grant
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1. **APPLICATION CHECKLIST**

 **Tick to confirm that the following documents are included in your postdoctoral application.**

|  |  |
| --- | --- |
| COMPLETED APPLICATION FORM |  |
| CURRICULUM VITAE *(not more than 5 pages)* |  |
| PDF COPIES OF 3 MOST IMPORTANT PUBLICATIONS |  |
| TWO REFEREE LETTERS *(to be sent directly by referees to* *banga-africa@ug.edu.gh**)*  |  |

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**THE MAIN APPLICATION STARTS ON THE NEXT PAGE**

**IMPORTANT THINGS TO NOTE:**

1. This Application Form is in two parts i.e., application for a postdoctoral fellowships/activities and application for seed research grant.
2. Applicants applying to “write up their research papers for publication” are not required to complete sections 6 and 7 of this Application Form.
3. Applicants who are not applying for the seed grant should proceed to Section 11 after they complete Section 9 of the Application Form.
4. Applications that do not adhere to the instructions, incomplete applications, and applications submitted after the deadline will not be considered.
5. **APPLICANT INFORMATION:**

|  |  |
| --- | --- |
| Title *(Prof/ Dr/ etc)*: | Surname: |
| First Name(s): |
| Date of Birth: | Years of Service with UG: |
| Department: |
| Current Rank *(i.e. Ass. Lecturer, Lecturer etc*): | Date of Appointment to Current Rank: |
| Year of award of PhD: |
| Institution where PhD was awarded: |
| Are you a previous beneficiary of any UG-Carnegie Funded Awards/Training Programmes? (please circle): [YES] [NO] |
| If yes, please provide details of the specific award/training programme (e.g. PhD/MPhil scholarship, proposal writing training ) with dates and list specific outcomes |
| Details of award/training (with dates) |  |
| Outcomes | (i)(ii) |
| Primary Phone no: | Alternative Phone no(s): |
| Primary Email Address: | Alternative Email Address: |
| **REFEREE INFORMATION** |
| **Name** | **Email Address** | **Telephone Number** |
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1. **EMPLOYMENT**

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| **Dates** | **Position** | **University/Institution** |
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1. **EDUCATION**

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| --- | --- | --- | --- |
| **Dates**  | **Degree** | **Subject** | **University/Institution**  |
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1. **RESEARCH CAREER:**

Describe your research career to date, including any project(s) undertaken as a requirement for your PhD degree. Also mention any prizes, distinctions or special achievements at post-graduate or post-doctoral levels (*maximum 700 words*).

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1. **PUBLICATIONS:**

List any paper or book publications. Give the full citation, including all authors and title. For paper publications, please state the journal in which it was published, and provide links to online versions. Provide pdfs of three of your latest publications as attachments.

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1. **PREVIOUS GRANTS/ FELLOWSHIPS:**

List any grants or fellowships you have previously held/ have completed. State the name of the awarding body, title of project, amount awarded and start and end dates of the support.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Year of Award** | **Funder/Donor** | **Amount Awarded** | **Project Title** | **Start Date** | **End Date** |
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*Add on rows as needed*

1. **CURRENT GRANTS/ FELLOWSHIPS:**

List any grants or fellowships you have previously held. Please state the name of the awarding body, title of project, amount awarded and start and end dates of the support.

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| --- | --- | --- | --- | --- | --- |
| **Year of Award** | **Funder/Donor** | **Amount Awarded** | **Project Title** | **Start Date** | **End Date** |
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*Add on rows as needed*

**IMPORTANT: TAKE NOTE**

SKIP TO **SECTION 10** IF YOU ARE APPLYING FOR SEED GRANT ONLY.

1. **THE FELLOWSHIP**

**Provide details of the type of post-doc fellowship/activity you wish to benefit from**

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**Research/ Project Idea:**

Brief outline of manuscript if fellowship is to enable you to write up your research findings for publication (s) (*maximum 250 words*)

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**The Fellowship and your Career:**

Describe why you wish to undertake a postdoc fellowship on this programme, and how it could help to improve your research skills and career (*maximum 400 words*).

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**Expected Outputs from the Fellowship***:*

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**Fellowship Budget:**

Provide a brief budget statement with details of costs you expect the fellowship to cover, as well as any counterpart funding you will bring on board.

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| --- | --- | --- |
| **Item/ Activity** | **Narration/ Description** | **Amount** *(indicate currency)* |
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*Add on rows as needed*

Details of counterpart funding

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**Collaborator/ Mentor Information***:*

Have you already identified a potential research collaborator/mentor? [**Yes]** [**No]**

If so, provide details in the table below:

|  |  |  |
| --- | --- | --- |
| **Name of Collaborator/ Mentor** | **Department/ Institution** | **Email Address** |
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**IMPORTANT: TAKE NOTE**

IF YOU ARE NOT APPLYING FOR A SEED GRANT, PROCEED TO SECTION 11 TO SIGN AND ENDORSE THE APPLICATION FOR SUBMISSION.

1. **SEED GRANT**

**Project Summary** (*maximum 300 words*)

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| --- |
| Brief statement of the project, including what it proposes to do, what it seeks to achieve, and the total funds needed. |

**Problem Statement** (*maximum 300 words*)

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| Briefly state how important your project is and why it should be funded, in relation to other works done or proposed in this area.   |

**Project Description**

1. **Goals** (*maximum 150 words*)

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| List project goals. |

1. **Objectives**(*maximum 150 words*)

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|  |

1. **Specific Activities to achieve the project goals & objectives** (*maximum 150 words*)

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1. **Methodology** *(maximum 400 words*)

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| Give a brief description of methods including why a particular method was selected, provide details of equipment/resources needed and how these would be sourced. |

1. **Expected Outputs/ Deliverables**

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| State expected outputs/deliverables. |

**Budget**

Provide in the table below, an indicative budget for the research project described above. The justification for each budget item indicated should also be provided.

**Summary Budget**

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| --- | --- |
| **Budget item** | **Amount (USD)** |
| 1. Equipment *(up to USD 2,000)*
 |  |
| 1. Consumables
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| 1. Field Costs
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| 1. Local Travel
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| 1. External/ International Travel
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| 1. Dissemination (including publications)
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| 1. Office & Administrative Expenditure
 |  |
| 1. Contingency (5%)
 |  |

**Budget Justification** *(maximum 400 words)*

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| Provide a justification for the need for each budget item indicated above and a basis for the amount quoted.. Indicate what proportion of the budget you expect from BANGA and the proportion(s) from other sources/counterpart funds |

1. **SIGNATURES**

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| --- | --- |
| APPLICANT’S SIGNATURE: | DATE: |

**ENDORSEMENT BY HEAD OF DEPARTMENT**

|  |  |
| --- | --- |
| Name of Head of Department: |  |
| Signature and Stamp: |  |
| Date: |  |

***For Official Use Only***

Application Complete: (YES/ NO)

Outstanding Documents:

Date Received by email:

Date Processed: