



CAMBRIDGE AFRICA PARTNERSHIP FOR RESEARCH EXCELLENCE (CAPREx)

VISA/ TRAVEL INFORMATION FOR UG-CAPREx FELLOWS

1. Visa Application

To enable you to apply for a visa, the CAPREx office at the University of Cambridge will request for information from you to prepare your Certificate of Sponsorship (COS). Please put in your visa application immediately you receive your COS to avoid delays which may arise from the visa application process. The British High Commission has also introduced an NHS Surcharge (*Read more here: <https://www.gov.uk/healthcare-immigration-application>*) which needs to be paid with the application fee for the visa. Currently, the actual visa fee is up to **USD 360** while the NHS surcharge is approximately **USD 320/ year** for each year the COS is valid.

Due to recent changes to the Tier 5 visa application process, please ensure that you take a Tuberculosis test and include the certificate with your visa application. For additional information, please visit the home office web page at <https://www.gov.uk/tb-test-visa/overview>. This will help prevent undue delay regarding a decision on your visa application.

You may put in a request for the visa fees (including the NHS surcharge) immediately you receive your COS or make the payment upfront when you make your visa application and then request for a refund from ORID if that is more convenient. In both cases, you will need to submit your receipts to ORID after the visa application. Please allow **5-7 working days** from the date your request reaches ORID - for the processing of your visa fees.

Please take note that CAPREx does not cover expedited visa service costs. **Visa refunds or payments will not exceed USD 680.** To make room for any unforeseeable delays, please ensure that you put in your visa application at least **6 to 8 weeks** before you intended travel date.

2. Travel Insurance

Upon receipt of your COS, the UG-CAPREx secretariat will send you the “*UG-CAPREx Travel Insurance Request Form*” for completion so your travel insurance can be arranged at the appropriate time. The travel insurance will normally be arranged after it is confirmed that you have received your visa. You will be asked to re-confirm your dates of travel before the details are submitted to the insurers. Please allow 2 working days to receive your insurance after you re-confirm your travel dates to the UG-CAPREx secretariat.

3. Flights

Please notify the CAPREx coordinator at Cambridge (szm21@cam.ac.uk) with a copy to caprex@ug.edu.gh immediately you receive your visa. Your flight will be booked at Cambridge based on confirmation that you have been successful in your visa application. The CAPREx coordinator will liaise with you on your travel dates and will also provide you with joining instructions.

4. Accommodation and Living Expenses

Accommodation will be arranged by the Cambridge CAPREx coordinator. An advance of your living allowance (*i.e., USD 400*) will be paid to you from ORID based on your confirmation that your visa has been issued. To avoid delays, please notify us immediately you receive your visa so we can begin processing this amount.



- UK Visas and Immigration (<https://www.gov.uk/government/organisations/uk-visas-and-immigration>)

See more information about this Guidance (<https://www.gov.uk/government/publications/tuberculosis-test-for-a-uk-visa-clinics-in-ghana>)

Guidance

Tuberculosis testing in Ghana

Published 15 January 2014

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1. Approved test clinics

You must be tested for tuberculosis if you're coming to the UK for more than 6 months and are a resident of Ghana, Burkina Faso, Côte d'Ivoire, Equatorial Guinea, Liberia, Niger or Togo.

Your test must be from a clinic approved by the Home Office. We will not accept a tuberculosis test certificate from a clinic we have not approved.

There are no approved clinics in Burkina Faso, Côte d'Ivoire, Equatorial Guinea, Liberia, Niger or Togo, so if you're from one of these countries you'll need to be tested in Ghana. You can make a booking from our visa application centre, or by phoning the International Organisation for Migration (IOM) on one of the following numbers:

Tel: +233 (0)30 7012051
+233 (0)30 7012053]
+233 (0)30 7012054

1.1 IOM-UKTBDP office

At the premises of MEDLAB GHANA LTD
17 Ridge Road, Roman Ridge
PO Box 5222 Accra-North, Ghana
Tel: +233 (0)30 7012051, +233 (0)30 7012053, +233 (0)30 7012054

E-mail: UKTBACCRA

Web: MEDLAB Ghana Ltd (<http://www.iom.int/ghana>)

1.2 IOM clinic Accra

Visiting address

Migration Health Assessment Centre
International Organisation for Migration
17 Ridge Road, Roman Bridge,
Accra, Ghana

Tel: +233 (0) 307 012051/53/54 Mob: +233 (0) 244 335856/57/58

Email: AMT

Postal address

Migration Health Assessment Centre
International Organisation for Migration
PO Box 5222,
Accra-North, Ghana

2. Test fees

The test will cost USD \$66 (as at 01/04/2011) payable in either US dollars or GHS and must be paid in advance.