

UNIVERSITY OF GHANA SUMMER (FIELD) SCHOOL 2010

REGISTRATION & PAYMENT CONFIRMATION

FORM 2

**REGISTRATION:**

Ghana Field School ID No. \_\_\_\_\_ Year \_\_\_\_\_

Last Name \_\_\_\_\_ First Names \_\_\_\_\_

Sex: Male [ ] Female [ ] Age \_\_\_\_\_

Undergraduate [ ] Graduate [ ] Non Student [ ]

Indicate academic work done in relation to the courses applied for (e.g., Orientation to Dance Theatre)

\_\_\_\_\_

Housing Preference: \_\_\_\_\_ Single\* Occupancy \_\_\_\_\_ Shared: 2 in a room

\*(Single room allocation is subject to availability and involves an extra cost of US\$100)

Special meal request? (e.g., vegetarian) \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please specify \_\_\_\_\_ Vegetarian \_\_\_\_\_ Vegan \_\_\_\_\_ Food allergy (indicate): \_\_\_\_\_

Do you have any special needs? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please indicate any special arrangements you might need \_\_\_\_\_

\_\_\_\_\_

**PAYMENT CONFIRMATION**

(Kindly confirm by filling in the column)

Course(s) applied for	
Amount Paid	
Bank of Transfer	
Date of Transfer	

Payment of fees by participants from countries other than Ghana must be made in US dollars only by

1. **Electronic transfer** into **THE UNIVERSITY OF GHANA FOREX DOLLAR ACCOUNT:**  
**BANK:** Ghana Commercial Bank, Tetteh-Quarshie Circle Branch, Accra.  
**ACCOUNT NO:** 1261620000513  
**SWIFT CODE:** GHCBGHAC

2. Cash directly to the Cash Office, University of Ghana

**Note:** Attach copy of evidence of payment to this form (**Payment of full fees is due by 15<sup>TH</sup> MARCH 2010**)

**FEE LIABILITY AND REFUND POLICY:**

- Please note that there will be no refund of programme fees after **27<sup>th</sup> May 2010** regardless of the circumstances.
- No refund will be granted if a student is withdrawn from a programme for breach of discipline, eg. excessive alcohol use, illicit drug use, misbehavior likely to endanger the group or individual, or refusing to comply with safety and security measures, and other regulations instituted by the programme Directors.

**DECLARATION:**

I hereby acknowledge that I have carefully read and reviewed the fee liability, cancellation and refund policy, and accept the ramifications of withdrawal:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**A formal letter will be issued to you for your visa application on receipt of this form.**